



## Planning Department Notice of Application of Land Use Action(s)

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**PROJECT NAME:**

Upgrade and Improve the Sultan Wastewater Treatment Facility, WWTF

**FILE NUMBER:**

21-000363     **Shoreline Substantial Development Permit** -Shoreline Conditional Use Permit  
21-000364     Floodplain Development Permit  
21-000365     New Commercial Building Permit

**DESCRIPTION:**

The applicant, City of Sultan, has applied for approval to begin phase 1 of improvements to the existing Wastewater Treatment Facility. The improvements will expand and upgrade the existing Wastewater Treatment Facility. The upgrades include new submersible pump station, new headworks facility, new oxidation ditch, new aerobic digesters, new secondary clarifier splitter box, new circular secondary clarifier, associated pump stations, new solids handling building with improved odor control. These improvements will allow for increased capacity to accommodate growth and increased demand. They also provide needed back up in the event of a system failure. The project will not exceed the existing footprint of the prior facility.

The Hearing Examiner has previously approved a Shoreline Condition Use Permit.

**LOCATION:**

The site is located at 303 W. Stevens Ave, Sultan WA 98294. The site consists of two tax parcels. Snohomish County tax parcel #00472100700100; and Snohomish County tax parcel #00472100800100; Township 27, Range 08, Section 06, Quarter NE.

**APPLICANT/CONTACT:**

Nate Morgan, Public Works Director for the City of Sultan.  
319 Main Street, Suite 200. Sultan WA. 98294

**DATE OF APPLICATION:**

November 18, 2021

**DATE OF NOTICE OF COMPLETE APPLICATION:**

December 13, 2021

**APPROVALS REQUIRED (to the extent known):**

Shoreline Substantial Development Permit, Shoreline Conditional Use Permit, Floodplain Development Permit, New Commercial Building Permit, Hydraulic Project Approval (WDFW), Clean Water Act permit for outfall into waters of the U.S. City of Sultan Flood Hazard Permit for work within the 100-year floodplain, and City of Sultan Grading permit.

**APPLICATION PROCESS:**

This project is rated a Level III application per the Sultan Municipal Code (SMC) Chapters 19.06, 19.08 and 19.26. Level III development projects receive authorization by the Director when it is determined by the Hearing Examiner that the proposed project complies with the provisions of the code and the comprehensive plan.

**STUDIES REQUIRED (to the extent known):**

Geo Technical Report, Stormwater Report, Targeted Drainage Report and Traffic Impact Analysis. These documents are available for review Monday- Friday, 8:00- 5:00 p.m., at Sultan City Hall, 319 Main Street, Suite 200, Sultan WA 98294 and online at <https://wa-sultan.civicplus.com/167/Land-Use-Planning-Projects>

**SEPA DETERMINATION:**

The department has determined that this proposal is not likely to result in any significant adverse environmental impact, and that issuance of a DNS is followed by the comment period for this notice. The optional DNS process of WAC 197-11-355 is being used for this proposal and includes the following:

- 1) This may be your only opportunity to comment on the environmental impacts of the proposal.
- 2) The proposal may include mitigation measures under applicable codes, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared.
- 3) A copy of the subsequent threshold determination for this proposal may be obtained upon request.

**DATE OF NOTICE OF APPLICATION (NOA):**

May 23, 2022

**COMMENT PERIOD:**

There is a 14-day public comment period per SMC Chapter 19.34. Written comments will be accepted until the close of the public hearing on this project. When a public hearing is scheduled, a notice will be published. Comments should address completeness of the application, quality or quantity of information presented and the project's conformance to applicable plans or code.

**REQUEST FOR SPECIAL NOTICE:**

A person may request to be provided special notice of a particular application process filed under the provisions of this title by one of the following methods: 1. Filing a no-cost form provided by the City for the purposes of requesting a special notice. 2. Providing by letter or email a request for special notice which clearly states: a) The requester's name and contact information; b) The specific application of interest in the request.

**STAFF CONTACT:** Andy Galuska, Planning Director at 360.793.1311 or [andy.galuska@ci.sultan.wa.us](mailto:andy.galuska@ci.sultan.wa.us)

**POSTED ON CITY WEBSITE / MAILED: MAY 23, 2022**

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## HOW TO USE THIS NOTICE

### To learn more about a project:

- Call the City of Sultan Planning Department at 360.793.2231.
- Review the project file at the Planning Department at Sultan City Hall, 319 Main Street, Sultan WA.
- Hours 9 a.m. – 5 p.m. daily.

### To Comment on a project:

- Submit written comments to the Planning Department at the address below. All comments received prior to issuance of a department decision or recommendation will be reviewed. To ensure that comments are addressed in the decision or recommendation, they should be received by the Planning Department before the end of the comment period.
- Comments on a project scheduled for a hearing before the hearing examiner may be made by submitting them in writing to the Planning Department prior to the open record hearing or submitting three (3) copies at the hearing or by testifying verbally at the hearing.
- You may become a party of record for a project by 1) submitting original written comments and request to become a party of record to the City Planning Department prior to the hearing; 2) testifying at the hearing; or 3) entering your name on a sign-up register at the hearing. NOTE: Only persons who submit written or oral testimony to the permit issuing authority may appeal the decision.

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2. Providing by letter or email a request for special notice which clearly states:
  - The requester's name and contact information.
  - The specific application of interest in the request.

### HOW TO REACH US

The Planning Department for the City of Sultan is located at 319 Main Street, Sultan WA 98294. For information about the project or to view the project file, contact Andy Galuska, Planning Director, at 360.793.1311 or [andy.galuska@ci.sultan.wa.us](mailto:andy.galuska@ci.sultan.wa.us) or Mark Bond, Assistant Planner, at 360.454.3904 or [Mark.Bond@ci.sultan.wa.us](mailto:Mark.Bond@ci.sultan.wa.us)

**Accommodations for people with disabilities will be provided upon request.  
Please contact City Hall at 360.793.2231 and allow one-week advance notice.**