

CITY OF SULTAN  
RESOLUTION 21-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SULTAN ADOPTING A POLICIES FOR DISCOUNTED UTILITY  
RATES FOR LOW INCOME SENIOR CITIZENS AND  
PERMANENTLY DISABLED CITIZENS.

WHEREAS, the City Council of the City of Sultan deems it beneficial for the City to have written and adopted financial policies; and

NOW, THEREFORE, be it resolved by the City Council of the City of Sultan as follows:

Section 1. The attached polices for:

A. Low Income Senior Citizen and Permanently Disabled Utility Discount are incorporated herein by this reference as if set forth in full is hereby adopted as official policies for the City.

Passed by majority vote of the Sultan City Council in open meeting this 28<sup>th</sup> day of January 2021.



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Mayor Russell Wiita

Attest:



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Tami Pevey, City Clerk

**CITY OF SULTAN  
POLICY AND PROCEDURES**

**PROPOSED REVISION**

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**TITLE:** GENERAL POLICIES AND PROCEDURES

**SUBJECT:** Low Income Senior Citizen / Permanently Disabled Utility Discount

**EFFECTIVE DATE:** January 1, 2021

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**PURPOSE:**

To offer a utility discount to Low Income Senior Citizens and Permanently Disabled Citizens in a manner that is consistently applied to all qualifying individuals.

**DEPARTMENTS AFFECTED:**

Finance / Utility Departments.

**POLICIES & PROCEDURES:**

- 1) Each low-income Senior Citizen or Permanently Disabled Citizen residing as head of household in a single-family residence shall be given the opportunity to apply for a utility discount.
- 2) To receive the senior discount, the applicant must be at least 62 yrs. old. and provide documentation of age and qualifying income level.
- 3) To receive the permanent disability discount, the applicant must provide documentation of permanent disability and qualifying income level.
- 4) Low income threshold is based 125% of the Federal Poverty guidelines as defined by the Washington State Community, Trade and Economic Development and will be updated annually.
- 5) A credit for property taxes (with proof) shall be used in calculating whether an applicant is qualified for the discount or not.
- 6) Once an applicant has been found to qualify for the discount, the individual's utility account will be changed to reflect the discounted rates within 30 days of approval.
- 7) Annual reminder notices to renew shall be sent out to each qualifying individual of record with a specified closing date. Should an application be received after the date of closing, the applicant's utility account will no longer reflect a discount until such time the utility clerk reviews the application to determine if it qualifies.