



City of Sultan
Salary Commission Meeting
Wednesday, June 30, 2021
Meeting Minutes

Commission Members Present: Mark Crowley, Sean Standefer, Toni Piquet
Staff Present: Interim Finance Director Erdman, City Clerk Pevey

City Clerk Pevey called the regular meeting to order at approximately 6:05 p.m. The meeting was held via Zoom Internet Conference Service with all members in attendance at remote locations via computer or phone. City Clerk called roll and all members listed were in attendance:

City Clerk Pevey requested the commission to elect a chair. She explained the position was responsible for signing the minutes and answering questions where needed at the council meeting. After discussion it was determined that the commission preferred to have all members sign the minutes, and if needed Standefer agreed he would represent the commission at the council meeting.

City Clerk Pevey provided background information on the commission's role to include Ordinance 1296-18 with the current council salary information, a PowerPoint presentation to include the current pay rate, salary comparison of cities of similar size to Sultan with a population between 5000 and 7000 citizens, comparable meeting definitions, and the minutes of the August 20, 2018, Salary Commission meeting. It was explained that the commission was set to meet in 2020, but due to the pandemic and the social distancing requirements imposed, the meeting was delayed until 2021. In addition, no council timecards were presented as the council voluntarily gave up extra meeting pay in 2020 to support the financial burdens placed on the city during the pandemic.

Two questions were presented to the commission:

- Whether or not to make any changes to the pay for the council members.
- Request for clarification on meeting definitions to help staff with inconsistencies in interpretation of extra meeting pay.

Commission members reviewed the information and after discussion the commission decided best to hold on any decision of pay changes when they convened again in 2022 during the regular schedule with the anticipation that the pandemic and its effects, as well as reinstated timecards would help make a more informed decision.

Discussion shifted to training. City Clerk Pevey explained most councilmembers attend a few trainings per year and typically take vacation from their regular jobs to attend this training. The city reimburses expenses such as hotel, food, and mileage. The commission discussed at length, special pay to ensure appropriate training for the council. City Clerk Pevey confirmed all council members are required to follow staff policies for training pertinent to their position. Pevey confirmed there were no recent timecards to confirm the average amount of training per year due to the pandemic social distancing regulations; therefore, the commission held off on a decision until the next meeting.

Discussion switched to clarification on meetings and the inconsistencies in interpretation amongst staff when to apply extra meeting pay when things such as a public hearing fell within another meeting such as a regularly scheduled council meeting. The commission discussed additional verbiage to ensure that a special meeting within another meeting only constituted one meeting.

On a motion by Commissioner Crowley, seconded by Commissioner Standefer, it was determined that the following verbiage would be added to the end of section 2.05.030 Meetings to read: "a meeting begins when it is called to order, and it ends when it is so adjourned." Motion passed 3-0.

The Salary Commission were all in agreement to convene again in 2022 during the regular meeting schedule.

The meeting was adjourned at approximately 7:05 p.m. The zoom meeting connection was disconnected shortly thereafter.

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Mark Crowley, Commissioner
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Toni Piquet, Commissioner
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Sean Standefer, Commissioner

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Tami Pevey, City Clerk