

CITY OF SULTAN COUNCIL MEETING – January 23, 2020

SPECIAL MEETING

2018 Audit Exit Conference

Mayor Wiita called the special meeting of the Sultan City Council to order in the Sultan Community Center at 6:00 p.m. Councilmembers present: McCarty, Aldrich, Walker, Vaughn, Neigel, Sivewright, and Beeler.

Kristina Bailor, Audit Manager for the Local Office of the Washington State Auditor based in Mill Creek kicked the meeting off by introducing herself and providing general audit information timelines about the city. The focus in this presentation was on the 2018 fiscal year audit which focused on an accountability audit as well as a financial statement audit. Kirk Advose, Assistant Audit Manager charged with supervising the city audit discussed the results of the audit. Key findings identified in the financial statement audit report were as follows: internal controls over financial statement preparation to ensure accurate financial reporting. Key findings identified in the accountability audit report were as follow: internal controls and segregation of duties over cash receipting to safeguard public resources. Management letter also provided that addressed lower end audit issues that did not rise to the level of an audit finding. Kristina Bailor closed out the audit conference advising that the reports will be available to the public on the State Auditor website in approximately one to two weeks. *Detailed reports are on file with the clerk's office.*

Mayor Wiita closed the special meeting at approximately 6:30 p.m.

REGULAR COUNCIL MEETING

Mayor Wiita called the regular meeting of the Sultan City Council to order in the Sultan Community Center at 7:00 p.m. Councilmembers present: McCarty, Aldrich, Walker, Vaughn, Neigel, Sivewright, and Beeler.

Staff Present: City Administrator Ibershof, Finance Director Koenig, Public Works Director Morgan, Planning Director Galuska, City Attorney Evans-Graber, and City Clerk Pevey.

CHANGES/ADDITIONS TO THE AGENDA

- 1) Amendment to minutes of the January 9, 2020 council meeting.
- 2) Excused absence for CM Sivewright for the February 13, 2020 council meeting to the consent agenda.

PRESENTATIONS

Cedar Grove

Karen Dawson, Director of Public Affairs, from Cedar Grove Compost Facility presented a potential rate increase regarding compost services in relation to the city's compost/yard waste services currently offered and billed thru Republic Services. Provided key points as to the reasons why the request was being made. Presentation on file with the clerk's office as well as additional informational materials provided. The proposed rate increase to Sultan residents is suggested at an additional \$0.74 cents per month for a single-family unit. No action taken at this time.

Republic Services

Kent Kronenberg, General Manager, and Russell Joe, Municipal Relationship Manager, for Republic Services presented a potential rate increase regarding recycling services offered to Sultan residents. In addition to the presentation on file with the clerk's office, a copy of a news article titled "Malaysia sending back trash stating they won't be world's waste bin" was also presented and how this has impacted recycling operations. Provided key points as to the reasons why the request was being made. The proposed rate increase to Sultan residents is suggested at an additional \$2.67 per month for a single-family unit. In addition, to re-evaluate the rate each year to increase/decrease the rate per month as the market fluctuates. No action taken at this time.

State of the City

Mayor Wiita presented his state of the city address and plan for 2020. Full address is on file with the city clerk's office.

PUBLIC COMMENT

Written comment received from Judy Heydrick in opposition to Tortorice Annexation.

Colleen Rupke, Bryant Road, in opposition to potential recycle rate increase and expressed dissatisfaction with the service level Republic Services has been providing; encouraged by discussion on engaging with the community regarding code updates.

COUNCILMEMBER COMMENTS

Beeler: Acknowledged citizen comments regarding recycling concerns; appreciated staff for the work done during the recent snowfall; attended recent Snohomish County City's meeting and had an interactive discussion which brought it to his attention that the state is imposing rules on cities regarding growth and development that they themselves do not have to follow.

Sivewright: Discussion on unsolicited phone book article creating waste in the city and placing responsibility to handle on the city. Requesting review of an ordinance to make it illegal to drop off phone books without authorization from the citizen.

Neigel: Supported Sivewright on the suggested phone book litter ordinance.

Vaughn: Thanked staff for snow removal work. Acknowledged citizen comment about recycling contract and potential increase. Met with staff to understand the planning process. Agreed with Beeler on state following own rules they impose.

Walker: Warned staff of status of current weather conditions impacting water levels at Spada Lake and Skykomish River level at Gold Bar which is prompting Sultan to be in a flood watch status.

Aldrich: Thanked staff for their efforts keeping streets cleared during snow weather event. Also interested in further discussion on a unsolicited phone book ordinance.

McCarty: Reminder of upcoming Sock Hop Fundraiser for the Startup Gym on February 15th.

MAYOR COMMENTS

Thank you to city staff for snow response and updates provided which were shared on social media and received a lot of positive feedback.

CITY ADMINISTRATOR COMMENTS

Provided update on snow removal efforts by the staff. Also recognized US 2 closure during the event and that the cities east of town had struggled with services. Suggested shifting lobbying efforts in Olympia to focus on money for emergency management. Suggested ask for \$75,000 for generators and transfer switches to hook up to five buildings across the various cities in the valley from Sultan to Skykomish. Reminded council of upcoming retreat February 22 and seeking input about topics of discussion. Presented agenda for members attending AWC Action Days next week. Cemetery property sale close to finalization.

STAFF REPORTS

Written Reports accepted for Public Works 2019 Year End Close Out, Planning Department 2019 Year End Close Out, and Police Department 2019 End Close Out.

Police Chief Martin Presentation

Presentation on file with the city clerk's office. Chief Martin completed his first full year of service as the Chief of Sultan. He stated the sheriff's office is proudly serving the citizens of Sultan. Recapped 2019 and the outreach and connection that has occurred within the community. Presented call data from 2017 to 2019 to include focus on property crimes,

domestic violence, and traffic violations. Also presented the 2020 goals for the department with a focus on traffic safety, community engagement, and increased engagement with our homeless population. Also explained there are four officers dedicated to Sultan on different shifts.

CONSENT AGENDA: The items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Beeler seconded by Councilmember Walker, the consent agenda was approved; all ayes.

- 1) Minutes of the January 9, 2020 Council Meeting as amended
- 2) Voucher Approval and payroll through January 10, 2020
- 3) Excused absence for CM Sivewright for the February 13, 2020 council meeting to the consent agenda.

ACTION ITEMS

AB20-06 - Contract – Blueline Group: Grant Prep Services.

On a motion by Councilmember Neigel, second by Councilmember Sivewright to authorize the Mayor to sign a Professional Services Agreement with Blueline Group not to exceed \$2000.00; all ayes.

AB20-07 - Decant Facility Bid Award

On a motion by Councilmember Beeler, second by Councilmember Walker to award the bid for the Decant Facility Project to RRJ Company LLC for an amount not to exceed \$419,352.42 (which includes a 5% contingency) without prior authorization from City Council; all ayes.

AB20-08 - 2019 Fee Schedule Amendment - Cemetery Fees

Full burial fees being adjusted to account for pass through cost charged by contractor Wilbert Vault. On a motion by Councilmember Sivewright, second by Councilmember Aldrich to authorize the Mayor to sign Resolution 20-01-amending the 2019 City of Sultan Fee Schedule; all ayes.

AB19-26 3rd Street Reconstruction Final Acceptance

On a motion by Councilmember Walker, second by Councilmember Aldrich to accept the 3rd Street Reconstruction Project as complete; all ayes.

AB19-42 WWTP UV Repair Parts Purchase

Councilmember Neigel pointed out an agenda bill number discrepancy in the packet in relation to this item. Cover lists 19-42, whereas packet item lists 19-51; confirmation that 19-51 is the correct agenda bill tracking number. On a motion by Councilmember Walker, second by Councilmember Aldrich to authorize staff to purchase the parts needed to repair the Wastewater Treatment Plan UV Bank from Trojan UV in an amount not to exceed \$24,000.00 without prior authorization from City Council; all ayes.

AB20-09 Interlocal Agreement - City of Monroe to evaluate Municipal Court Services

On a motion by Councilmember Sivewright, second by Aldrich to authorize the City to enter an Interlocal Agreement with the City of Monroe for a Municipal Court Assessment; all ayes.

EXECUTIVE SESSION:

RCW 42.30.110(1)(i) - Potential Litigation (10 minutes), & Union Negotiations (10 minutes)

On a motion by Councilmember Walker, second by Councilmember Aldrich to go into executive session at approximately 8:54 pm; all ayes. On a motion by Councilmember Neigel, second by Councilmember Aldrich to end executive session at approximately 9:14 pm

ACTION ITEMS

AB20-10 Teamsters Local 763 Union Contract

On a motion by Councilmember Walker, second by Councilmember Sivewright to authorize the City to sign a three-year agreement with Teamsters Local 763; all ayes

ADJOURNMENT

On a motion by Councilmember Walker, seconded by Councilmember Aldrich the council meeting was adjourned at approximately 7:15 pm.



Russell Wiita, Mayor



Tamir J. Pevey, City Clerk