

COMMUNITY DEVELOPMENT - SUMMARY

Community Development

The Community Development Department coordinates all planning and land use activities, environmental, engineering functions and building permit activities within the city. The Department implements the goals and policies of the Comprehensive Plan and associated Development regulations, International Building Code and Engineering Design Standards and regulations.

2006 ACCOMPLISHMENTS

- Coordinated expansion of Urban Growth Area (UGA).
- Completed the Adoption of the updated Critical Areas Regulations (CAR).
- Continue the Coordination of the Shoreline Master Program (SMP).
- Assisted the Mayor and City Council in the formation of a new 5 member Planning Board.
- Coordinated Training and Educational Program for new Planning Board
- Coordinated the efforts of City Staff and Planning Board and Consultants in their continuing efforts to bring the 2004 Comprehensive Plan into compliance with the Growth Management Act (GMA).
- Coordinated the Adoption of the 2007-2012 Updated Capital Facilities Plan.
- Coordinated and processed 22 Land Use Applications totaling 440 new single family lots within the City.
- Coordinated the activities of Planning, Engineering, Drainage, and Wetlands Consultants in the review of development projects with in the City.
- Assisted the Mayor and City Council in revisions to the Recreation Impact fee Program.
- Land Acquisition and Development (by the Building and Engineering) of the new Skate Board Park.

The Engineering Department coordinated the review of 8 major development projects; services provided included, civil plan review, construction materials approvals, construction observations, and as-built records. Prepared information for various grant applications. Prepared plans, specifications, and bidding documents for Date Avenue, Phase II and Reese and Sportsman Park Improvements.

The Building Department issued 50 various types of building permits throughout the year with 6 for new single family units.

2007 GOALS

Community Development

- Complete the Update and revisions to the Comprehensive Plan necessary to be compliant with the Growth Manage Act.
- Complete the Adoption of the new Shorelines Master Program (SMP).
- Update the Development Regulations
- Revise and Update the Hearing Examiner Ordinance
- Refine and Update the Comprehensive Plan Annual Amendment and Docketing process.
- Fill the new Associate Planner Position.
- Implement the Springbrook Building and Land Use Permit System.
- Continue to coordinate the review and approval of development projects through the year.

Engineering Department

- Coordinate the review and inspection of 6 new development projects within the City.
- Complete plans and specifications for:
 1. 2nd Street Improvements, Main to Birch;
 2. Lighted crosswalk installation – two locations;
 3. Widening of Sultan Basin Road between Timber Ridge and re-alignment project;
 4. Asphalt overlay of Sultan Basin Road to complete street from Timber Ridge to Denali Ridge.
- Complete City-wide Inflow and Infiltration Study, including flow recording and recommendations for smoke testing, manhole repairs, and possible sewer line replacement.
- Coordinate activities of consultant in preparation of Engineering Report for new high elevation reservoir, booster station, and transmission lines.

Building Department

- Issue Building Permits for an estimated 70 new single family units.
- Recertify the City of Sultan in the National Flood Insurance Program Community Rating System.
- Continue working with flood damaged property owners and FEMA and the SBA to mitigate future flood damages in the City.
- Continue working with Snohomish County and FEMA on the upcoming Digital Flood Insurance Rate Map.
- Complete adoption of new Property Maintenance Code.

City of Sultan
Community Development Department
Organization Chart
2007

