

**SULTAN CITY COUNCIL SUBCOMMITTEE
AGENDA ITEM COVER SHEET**

ITEM NO: D-1 (b)
DATE: January 14, 2010
SUBJECT: Councilmember Board Appointments
CONTACT PERSON: Deborah Knight, City Administrator

ISSUE:

The issue before the City Council is to consider appointments to regional boards and commissions including Snohomish County Tomorrow, Snohomish Health District, Community Transit, Puget Sound Regional Council, Snohomish County, and Sky Valley Chamber.

STAFF RECOMMENDATION:

- Take nominations, determine appointments and/or reappointments to regional boards and commissions.
- Provide direction to city staff to return with specific appointments on the Consent Agenda at the January 28, 2010 meeting.

SUMMARY:

The City of Sultan is a part of a larger network of county, state and federal governments. Legislation passed at the county, state and federal level impacts the City of Sultan. Regional work groups discuss many of the decisions made at other levels of government prior to adoption to ensure that issues affecting local governments are aired and resolved.

Councilmember appointments to regional boards, such as the Snohomish County Tomorrow Community Advisory Board, Community Transit, and Snohomish Health District are important to ensure that Sultan has "a seat at the table" and that the issues and concerns of small cities such as Sultan are considered during the decision making process.

BACKGROUND:

Additional information about specific boards and commissions is provided in Attachment A.

Current Appointments

Snohomish County Tomorrow. Councilmember Slawson currently serves on the Snohomish County Tomorrow Steering Committee with Councilmember Davenport-Smith as Alternate. All Steering Committee meetings are held on the fourth Wednesday of each month from 6:00pm to 8:00pm at the Everett Senior Center.

Snohomish Health District. Councilmember Flower serves as the Sky Valley representative on the 15-member Board of Health. Councilmember Flower was the Board chair in 2009. The full Board of Health normally meets each month from 3:30pm -5:00pm on the second Tuesday of the month. Occasionally meetings are scheduled on other dates.

Community Transit. Councilmember Slawson was recently appointed to fulfill an unexpired term. He is seeking reappointment to a full term representing small cities including Sultan, Stanwood, Gold Bar, and Woodway. Meetings are scheduled the first Tuesday of every month at 3:00PM.

Other Appointments

Snohomish County Cities and Towns and Puget Sound Regional Council (PSRC).

The group of Snohomish Cities (Snohomish County Cities and Towns) meets on the fourth Thursday of every month to discuss regional issues. Snohomish County Cities and Towns is the forum for appointing representatives to Snohomish County regional boards and the Puget Sound Regional Council.

This year, Mayor Eslick, Councilmember Beeler and Councilmember Wiediger are seeking nominations. Appointments are made by voting members of Snohomish County Cities and Towns at the first meeting of the year scheduled for Wednesday, January 20 in Mukilteo. Councilmember Jeffrey Beeler is interested in serving on the PSRC Transportation Board.

Sky Valley Chamber. City Clerk/Deputy Finance Director, Laura Koenig was elected in December by membership of the Sky Valley Chamber to the Chamber Board. Ms. Koenig represents the city on the Board. The city council may want to consider a formal process for communicating the city's position on issues to the chamber through Ms. Koenig,

FISCAL IMPACT:

Councilmembers receive \$40.00 per council meeting/ maximum two per month and \$35.00 per other meetings/ maximum two per month. Councilmembers appointed to board and committees may receive \$35.00 in pay for attending meetings.

ALTERNATIVES:

1. Discuss appointments to boards and committees. Take nominations, determine appointments and/or reappointments to regional boards and commissions. Provide direction to city staff to return with specific appointments on the Consent Agenda at the January 28, 2010 meeting.

This alternative implies city council members are prepared to act on either some or all of the nominations.

2. Discuss appointments to boards and committees. Do not take nominations at this meeting and continue the discussion to the January 28 meeting.

This action implies council members are not prepared to act or need additional information before making a decision.

RECOMMENDATION:

- Take nominations, determine appointments and/or reappointments to regional boards and commissions.
- Provide direction to city staff to return with specific appointments on the Consent Agenda at the January 28, 2010 meeting.

ATTACHMENT

A – Background information on boards, commissions and committees

Snohomish County Tomorrow

The first meeting in 2010 for the Snohomish County Tomorrow Steering Committee will be held Wednesday, January 27, 2010. As the Operating Guidelines for the Steering Committee state:

The members of the Steering Committee shall consist of one representative from each city and town in Snohomish County, which is a signatory to The Resolution to Participate in Snohomish County Tomorrow; one representative of the Tulalip Tribes; and three representatives of the County of Snohomish, who shall include the Snohomish County Executive, the Chair of the Snohomish County Council and a second County Council member . . . These Members shall be called Elected Official Representatives.

An Elected Official Representative may, with the concurrence of his/her jurisdiction, designate an alternate to attend meetings of the Steering Committee and represent the member in meeting discussions. The alternate need not be an elected official, provided, however, that a non-elected official proxy may not participate in decision-making actions taken at such meetings.

It is important that your jurisdiction determine who the SCT Steering Committee representative will be and present that information at the January meeting so that the appointed person can attend the February 24th Steering Committee meeting. As you are aware, input from all participating jurisdictions on every issue carries significant importance.

All Steering Committee meetings are held on the fourth Wednesday of each month from 6:00pm to 8:00pm at the Everett Senior Center, 3025 Lombard, Everett, WA 98201. We request that you provide the name of your official representative in writing (along with their title, work address, phone number, and email address) to the following as soon as possible:

Snohomish County Tomorrow
Attn: Sally Evans, SCT Secretary
Snohomish County Administration Building
3000 Rockefeller Avenue, M/S 604
Everett, Washington 98201
Sally.Evans@snoco.org

Please note that should your Elected Official Representative choose to nominate an alternate, we will need that name and contact information also.

Snohomish Health District

Snohomish Health District is the local public health agency for Snohomish County. Our 226 public health professionals work for a safer and healthier community through essential programs and services including:

- [Birth & Death Certificates](#)
- [Food Worker Classes](#)
- [HIV/AIDS Prev. & Case Mgmt.](#)
- [TB Control](#)
- [Dental Access](#)
- [Health Care for Kids](#)
- [Immunizations](#)
- [Tobacco Control](#)
- [Disease Reporting](#)
- [Health Data & Statistics](#)
- [Restaurant Inspections](#)
- [WIC/First Steps](#)

The Snohomish County Health Board is a 15-member Board of Health, composed of local county and city elected officials, who oversee the policy and budget of the Health District.

Community Transit

The Board of Directors, as the governing body of the Corporation, establishes policy and legislative direction for the agency. The Board defines the organization's mission, establishes goals, and approves the budget to accomplish the goals. Board members represent the agency's position to the public, in the Legislature, and in the community, working closely with the Chief Executive Officer (CEO). They are responsible for hiring, supervising and evaluating the CEO. Board members establish their performance standards and are expected to abide by all state and local laws with regard to Board member conduct and protocol, as well as the Corporation's by-laws, resolutions, and procedures. The CEO and corporation's legal counsel report to the Board of Directors.

The Board is composed of nine elected officials selected by and serving at the pleasure of the respective governing bodies of the component cities and county within the service area. Board members are appointed for two-year terms.

Representation is apportioned as follows:

- **Snohomish County**

There are two councilmembers and one alternate from Snohomish County.

- **Large Cities**

There are two members and two alternates from component cities with populations of 30,000 or more – Edmonds, Lynnwood, & Marysville

- **Medium-sized Cities**

There are three members and two alternates from component cities with populations between 10,000 and 30,000 -Arlington, Bothell, Lake Stevens, Mill Creek, Monroe, Mountlake Terrace and Mukilteo.

- **Small-sized Cities**

There are two members and an alternate from component cities with populations less than 10,000 - Brier, Darrington, Gold Bar, Granite Falls, Index, Snohomish, Stanwood, Sultan and Woodway.

Next Meetings

- [February 4, 2010](#)
- [March 4, 2010](#)
- [April 1, 2010](#)
- [May 6, 2010](#)
- [June 3, 2010](#)

Snohomish County Cities and Towns (SCC)

On **January 21**, SCC will have our yearly elections at the dinner in Mukilteo. Below are all the positions that will be on the January ballot and the people who currently serve in those positions.

SCC Executive Board (1-year term)

President - [Joe Marine](#)

Vice President - [Laura Sonmore](#)

Sec/Treasurer - [Heather Coleman](#)

SCC Finance Committee (1-year term)

[Ron Wiediger](#)

[Lisa Utter](#)

PSRC Executive Board & Operations (1-year term)

Rep - [Joe Marine](#)

1st Alt. - [Emily Vanderweilen](#)

2nd Alt. - [Jennifer Gregerson](#)

PSRC Transportation Board (1-year term)

Rep - Donnetta Walser

1st Alt. - Lisa Utter

2nd Alt. - John Soriano (will run for rep position)

PSRC Growth Mgmt. Policy Board (1-year term)

Rep - Jennifer Gregerson

1st Alt. - Donna Wright

2nd Alt. - Lisa Utter

PSRC Economic Development (1-year term)

Rep - Chris Raezer

1st Alt. - Crystal Hill

2nd Alt. - Steve Baker

Snoh. Co. Housing and Community Development (2-year term)

Cities less than 3K - Crystal Hill (need mid-term replacement through Dec. 2010)

Cities 3K - 10K - Ron Wiediger

Cities over 10K - Lisa Utter

Snoh. Co. LEOFF 1 Disability Board (2-year term; from a city without their own board)

Heather Coleman

Snoh. Co. Conservation Futures Program (2-year term)

Cities less than 10K - Ron Wiediger

Snoh. Co. Law & Justice Council (1-year term)

Heather Coleman

Jerry Smith

Donnetta Walser

Crystal Hill

Emergency Food & Shelter Program Board (1-year term)

This board is new to our elections. Lisa Utter has been serving on the board for several years, but now it will be a part of our election process. *The position does not need to be held by an elected official.* Lisa is willing to continue serving unless someone else is interested.

Puget Sound Regional Council

Getting Ready for the Future

The mission of the Puget Sound Regional Council is to play a key regional role in keeping central Puget Sound thriving as we grow. PSRC is committed to creating a great future for the region through planning for regional transportation, land use and economic development, under authority embodied in state and federal laws.

Working Together

At PSRC, central Puget Sound counties (King, Pierce, Snohomish and Kitsap), cities and towns, ports, tribes, transit agencies, and the state work together to develop policies and make decisions about regional issues.

Regional Decisions Informed by Solid Research and Collaboration

PSRC works with local government, business and citizens to build a common vision for the region's future, expressed through three connected major activities: VISION 2040, the region's growth strategy; Destination 2030, the region's comprehensive long-range transportation plan; and Prosperity Partnership, which develops and advances the region's economic strategy.

[VISION 2040](#) is the region's strategy for addressing anticipated growth of population and employment through 2040. VISION 2040 describes how and where we can grow while also supporting the well-being of people and communities, economic prosperity and a healthy environment.

Boards

General Assembly

The Puget Sound Regional Council General Assembly is composed of all elected officials representing [PSRC members](#), including King, Kitsap, Pierce and Snohomish counties, 71 cities and towns, the region's port districts, transit agencies, and tribes. Each member of PSRC is a voting member of the General Assembly. At least once a year, the Assembly meets to vote on major regional decisions, approve the budget, and elect new officers. The [VISION 2040 Awards](#), celebrating achievements in promoting a livable region, are presented at the General Assembly awards banquet.

Executive Board

Carries out delegated powers and responsibilities between meetings of the General Assembly

Operations Committee

Reviews and makes recommendations to the Executive Board on the budget and work program

Transportation Policy Board

The Transportation Policy Board (TPB) includes representatives of the PSRC's member jurisdictions and regional business, labor, civic and environmental groups. The TPB meets monthly to advise the Executive Board on key transportation issues.

Growth Management Policy Board

The Growth Management Policy Board (GMPB) includes representatives of the PSRC's member jurisdictions, regional business, labor, civic and environmental groups. The GMPB meets monthly to advise the Executive Board on key growth management issues.

Economic Development District Board

Responsible for regional economic development planning and collaborates with various private and public sector agencies