

SULTAN PLANNING BOARD MEETING MINUTES

March 16, 2010

PLANNING BOARD MEMBERS PRESENT:

Frank Linth –Chairman
Steve Harris
Jerry Knox
Bob Knuckey

CALL TO ORDER: Frank Linth calls the meeting to order at 7:00

PLEDGE OF ALLEGIANCE

ROLL CALL: See above

CHANGES TO THE AGENDA

None.

PUBLIC COMMENTS

No Public in attendance

PLANNING BOARD MEMBER COMMENTS:

Steve Harris: Impressed with response to the questionnaires

Frank Linth: The small group sessions are being well received by the public.

APPROVAL OF MINUTES:

Minutes of March 2, 2010 were approved by a motion from Bob Knuckey and second by Steve Harris. All Ayes

HEARINGS AND ACTION ITEMS

A-1: Comprehensive Plan, 2011 Update Process: Land Use Element Goals and Policies;

The issue is to review and approve the planning board changes to the proposed land use goals and policies from the 2008 revisions to the 2004 comprehensive plan.

Motion to send to the Land Use Elements Goals and Policies to the City Council on March 25, 2010 with changes made, by Bob Knuckey and second by Jerry Knox. All Ayes.

DISCUSSION ITEMS:

D-1: Park, Recreation, Open Space (PROS) Plan: Public Outreach Program, Board Involvement: Update on Board Presentations to Community:

Steve Harris met with the Soccer Groups and they are suggesting more fields being available for practices. Jerry Knox met with the Sultan school board it was a good turnout and great return on the questionnaires.

D-2: Comprehensive Plan, 2011 Update Process: Introduction to Transportation Element Goals and Policies:

The planning board received a complete package of background of materials on the Transportation Element at the February 2, 2010 meeting in preparation for discussion.

The intent is to review the proposed amendments to the goals and policies prepared by city staff and make additional changes as the board recommends.

BACKGROUND:

- November 24, 2009. Comprehensive Plan Small Group Meeting on transportation policy questions.
- February 2, 2010. The planning board received the transportation goals and policies for an advanced review.
- March 2, 2010. The planning board received an introduction to the transportation element and briefly discussed the process to review staff proposed changes to the goals and policies.

The following changes were discussed and changes made by the board;

Promote a balanced, affordable, reliable and efficient transportation system to support the city's land use plan.

~~Complete a road network grid, establish class and function, improve standards and resolve parking and access conflicts for the Sultan planning area.~~

TR 1.1 ~~Road~~ Transportation network

Create a transportation network to connect residential and commercial neighborhoods together and allow people to move about the city without accessing US2

TR1.1.1. Develop the north-south arterial street system across US 2 and east-west across the plateau area within the Sultan Urban Growth Area.

TR 1.1.2 Provide for improved traffic circulation by connecting arterial streets together into a transportation network to limit the likelihood of cut-through traffic in residential areas.

TR 1.1.3 Define a collector transportation system that provides methods for traversing neighborhoods, industrial and commercial districts, and other places within Sultan without overly congesting or depending on the arterial system – particularly between the valley floor and plateau. Editor's Note: Moved from TR1.2 Classification

TR 1.1.4 Discourage dead-end cul-de-sacs. Connect neighborhoods together with roadways, sidewalks, trails and bicycle paths.

TR1.1.5 Work with Snohomish County and the Washington State Department of Transportation to complete development construction of improvements at key intersections and US-2 serving residential and commercial neighborhoods an arterial road grid serving the Sultan planning area, especially north-south corridors across SR-2.

TR 1.2 Classification

Establish-Maintain a functional classification system, consistent with state and federal classifications, that defines each road's principal purpose and protects the road's functional viability.

~~Define a collector road system that provides methods for traversing the neighborhoods, industrial and commercial districts, and other places within Sultan without overly congesting or depending on the arterial system—particularly between the valley floor and plateau. Editor’s Note: Move to TR 1.1.4~~

~~Define arterial, collector, and local access road standards that are equivalent to the standards being enacted by Snohomish County in the urban/rural transition area. Editor’s Note: Move to TR 1.4.1~~

TR-1.3 ~~Order~~ Highway Access

~~TR 1.3.1 Control land use development and local street access patterns about SR 2 intersections to protect Cooperate with the Washington State Department of Transportation to plan and implement transportation improvements about US 2 that support the functional viability of the highway during major commuting periods and the city’s transportation network.~~

~~TR 1.3.2 Control Plan local street connections, curb cuts, on and off-street parking areas, crosswalks, crossing islands, and other traffic-calming and pedestrian-related devices on US 2 to enhance the city’s transportation network and pedestrian safety.~~

~~protect the functional viability, and traffic carrying capacity of the major arterial network and SR 2. Editor’s Note: Moved to 1.3.1~~

~~TR1.3.3 Determine effective road, traffic, and parking interfaces between present and eventual circulation patterns at US 2 intersections.~~

~~**TR 1.3.4 Work cooperatively with the Washington State Department of Transportation to develop a long-range road and channelization design, signal, and signing plan to resolve traffic and safety conflicts on US 2 and promote compatible land use development within the downtown core and adjacent neighborhoods.**~~

TR 1.4 Standards

~~Implement effective right of way, pavement widths, road shoulder requirements, curb, gutter, sidewalk standards, crosswalks, crossing islands, and other traffic-calming and pedestrian related devices for major arterial, collectors and residential streets. Coordinate with Snohomish County and the Washington State Department of Transportation to improve major arterial roads in the planning area, including SR 2, Sultan Basin Road, 229th Avenue/Old Owen Road, and Harvey Mann Road to provide effective level of service for all transportation modes (see Appendix B).~~

TR 1.4 Standards

~~Define arterial, collector, and local access road standards that consider the needs of all transportation system users including cars, trucks, transit buses, cyclists and pedestrians.~~

~~TR 1.4.1 Implement effective right-of-way, pavement widths, road shoulder requirements, curb, gutter, sidewalk standards, crosswalks, crossing islands, and other traffic-calming and pedestrian-related devices for major arterial, collectors and residential streets.~~

~~TR 1.4.2 Upgrade existing roadways built to rural standards to city urban street design standards.~~

~~TR 1.4.3 Consider the need for transit stops, sidewalks, and bike lanes, parking pockets and traffic calming designs in all design standards.~~

TR 1.4.4 Consolidate access points on arterial streets such as Sultan Basin Road and Rice Road to reduce congestion and improve roadway operations.

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TR 1.4.5 Cooperate with public transit providers and the Washington State Department of Transportation to develop transit and ride sharing road improvements such as bus pull outs, high-occupancy vehicle lanes, high occupancy vehicle priority treatment at major intersections, and preferential treatment for high occupancy vehicles.

TR 1.4.6 Work with property owners of the Sultan downtown business district to improve streetscape, parking, and pedestrian conditions. Provide planning, management, and assistance appropriate to the problem's resolution.

TR 1.4.7 Incorporate non-motorized friendly design in transportation projects, using a variety of design and traffic control techniques.

TR 1.4.8 Encourage parking facilities for securing bicycles at centers of activity throughout the city.

TR 1.4.9 Ensure new development and redevelopment projects address non-motorized transportation in site planning.

TR 1.4.10 Require special gateway/entrance signs which support the identify of Sultan and encourage patronage of Sultan businesses

TR1.4.11 Design transportation projects to prevent or minimize negative impacts to low-income, minority and special need populations.

Editor's Note: Duplicates 1.1.2

TR 1.5 Conflicts

~~Determine effective road, traffic, and parking interfaces between present and eventual circulation patterns at SR-2 intersections. Develop a long range road and channelization design, signal, and signing plan that resolves traffic and safety conflicts and that promotes compatible land use development within the downtown core and adjacent neighborhoods. Editor's Note: Moved to TR 1.3.4~~

TR 1.6 Retail area enhancements

~~Work with property owners of the Sultan downtown business district to improve streetscape, parking, and pedestrian conditions. Provide planning, management, and financing assistance appropriate to the problem's resolution. Editor's Note: Moved to TR 1.4.6~~

D-3: Lot Averaging: Analysis of Alternatives:

The issue before the Board is review alternative approaches to calculations of Lot Averaging.

The overview of the Lot Averaging was presented by Chairperson Frank Linth.

The recommendation from the Board unanimously agreed with 25% maximum reduction in lot size in all zones with lot size minimums of 40ft width and 70ft depth with 10 % exclusion.

A motion to set a public hearing for April 6, 2010 made by Bob Knuckey and Second by Jerry Knox. All Ayes.

SUMMARY OF MEETING RESULTS AND ACTIONS FOR NEXT MEETING

- Board is ready to send the Comprehensive Plan, 2011 Update Process: Land Use Element Goals and Policies; with changes made to the City Council for there March 25, 2010 meeting.
- Next Short Course will be held March 30, 2010 at 7:00 pm.
- April 27, 2010 will be next Public Open House from 4:30 – 7:00 and Joint City Council/Planning Board Meeting at 7:00 pm.

- Public Hearing set for Lot averaging for April 6, 2010.
- Next Study group is April 6, 2010 3:00-5:00.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

No public comments

ADJOURNMENT

At 10:00 pm on a motion by Jerry Knox and second by Steve Harris the meeting was adjourned.

Frank Linth, Planning Board Chairman

Rosemary Murphy, Planning Board Secretary