

**SULTAN PLANNING BOARD  
AGENDA ITEM COVER SHEET**

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**ITEM NO** Staff Update Shoreline Master Program (SMP)

**DATE:** April 17, 2007

**SUBJECT:** Adoption schedule Shoreline Master Program

**CONTACT PERSON:** Rick Cisar, Director of Community Development

**SUMMARY:** I have provided the Planning Board with a copy the Final April 2007 Draft of the updated Shoreline Master Program (SMP) for the City of Sultan. I have also prepared a brief summary for the Board of the development of the updated SMP and the role of the Planning Commission, City Council, Consultants, Staff, Department of Ecology and the State Attorney General's Office.

The SMP update was initiated with a grant from the Department of Ecology (DOE) to complete an update of our SMP to be consistent with state guidelines. The City received the first grant in May of 2002. Thereafter, the City received two additional grants from DOE for a total update SMP cost of approximately \$76,000.00

The City in 2002, contracted with BHC Consultants to complete the update of the SMP and coordinate the program with the Department of Ecology (DOE). At this time, BHC was under contract with the City for several Public Works projects and had the staff expertise to complete the update.

The first meeting with the Planning Commission for the update was held in August of 2002. Since that first meeting the consultants, staff and the Planning Commission conducted 10 public meetings, one open house and one Public Hearing in March of 2006. The Public hearing conducted by the Planning Commission was on the February 2006 Draft SMP. The Planning Commission, after the public hearing, forwarded their recommendation to the City Council for approval of the February 2006 Draft SMP.

The City Council conducted a Public Hearing on the Draft SMP on March 9, 2006 which was continued to the March 23, City Council meeting which was again continued to April 13, 2006 City Council meeting. The City Council continued the public hearings for the three meetings to ensure and allow public participation and public comment on the draft document.

The public hearing was closed at the April 13, 2006 City Council meeting and the Draft SMP was forwarded to the

Department of Ecology for their final review and coordination with State Attorney General's Office.

The Department of Ecology and the Attorney General's Office completed their review and revisions to the February Draft SMP in April of 2007. The March 29, 2007 Memo included in the binder from Roger Wagoner and Aubin Philips, BHC Consultants, summarized the revisions by the Department of Ecology and the Attorney General's office. Therefore, the April 2007 Draft we have provided to the Planning Board is the Final Draft of the SMP.

Staff has prepared a Schedule for Review and Adoption of the SMP which is included in the binder to Finalize the update of the SMP. Please note the Joint City Council and Planning Board Workshop scheduled for May 10, 2007. A Department of Ecology representative and BHC Consultants will be attending the workshop to review the Final SMP Draft.

In closing Aubin Philips of BHC Consultants will be attending the Planning Board's May 1, 2007 meeting to review the Final Draft document.

**ACTION REQUESTED:** This is an informational item for the Planning Board and no action is required